

## Picture Planner™ 2.0 Tutorial: Create a Simple Activity

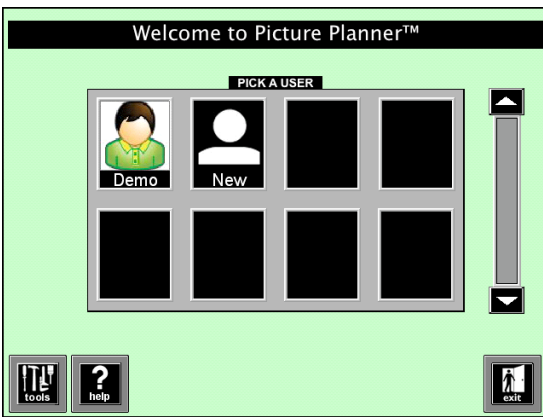
Planning activities with *Picture Planner*™ can be as simple as picking a time, and selecting something to do. Here's how it works:

1. Launch *Picture Planner*™ by double-clicking the shortcut that was created on your desktop during installation. Note that this is the only time you have to double-click when using *Picture Planner*™. From here on, it's all single clicking.



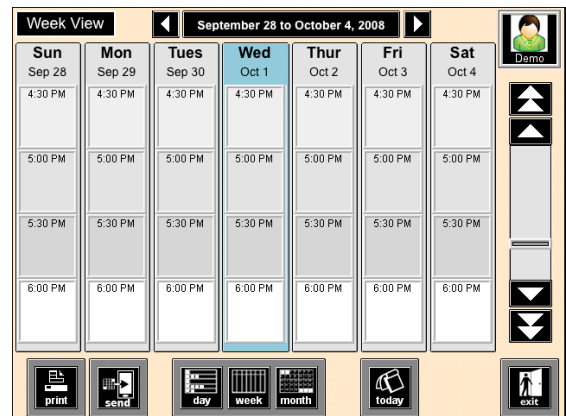
Double-click the shortcut

2. When the "Welcome to Picture Planner" page opens and the computer says to "Please Pick a User", single click on **Demo**.



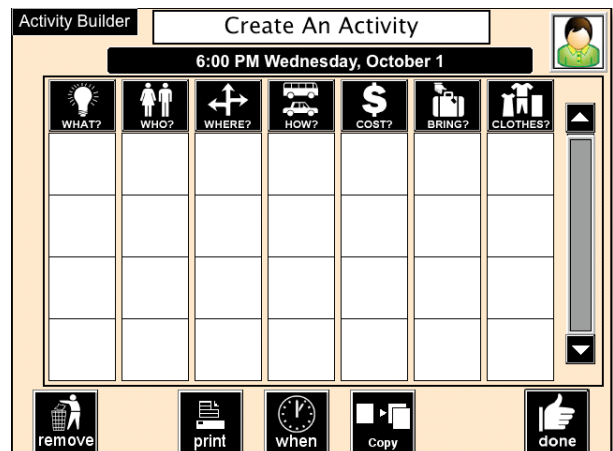
Single-click on Demo

3. The **Week View** will appear. It will show a time period corresponding to whatever is the current time when you open the application. Click on a time box.



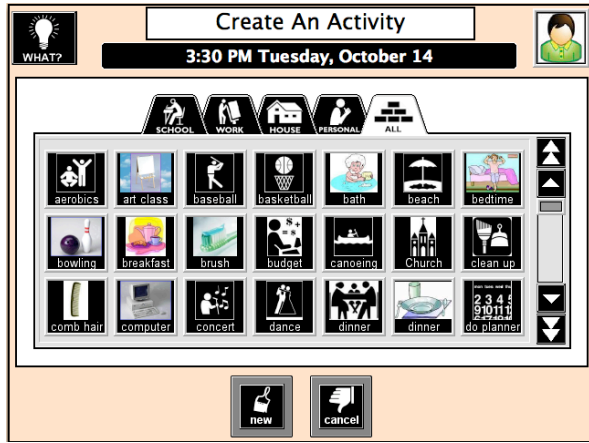
Select any time box

4. The **Activity Builder** will open. The computer will speak "Create an Activity at (the chosen time)". Click the **What** button to show a selection of activities available to **Demo**.



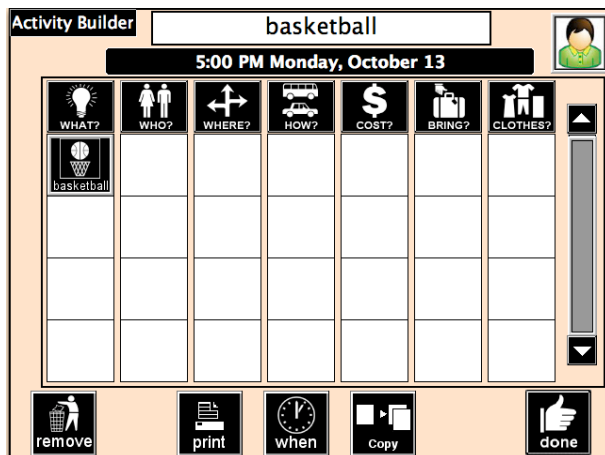
Click on "What"

5. Find **basketball** on the first line of images in the display and click it.



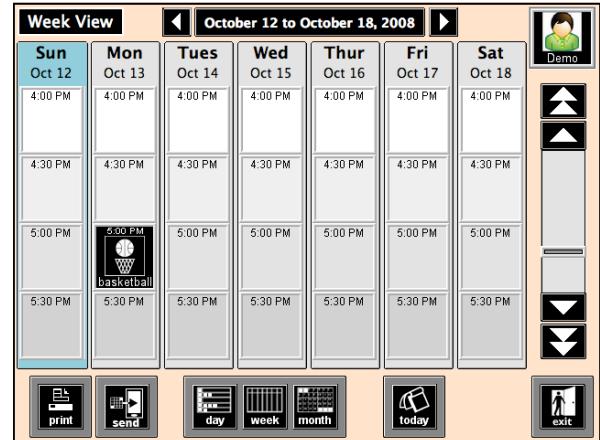
Click on basketball

6. You will be returned to the **Activity Builder**. Click the **done** button on the lower right side of the screen.



Click on done

7. You will return to the **Week View**.



Week View showing "basketball" activity

8. *Congratulations!* You've just scheduled your first simple activity.

9. Explore more activity creation on your own or go to <http://www.cognitopia.com/howto.html> to view or download the full *Picture Planner™* Quickstart Guide as well as other tutorials.